



THE CITY OF ENNIS

CERTIFICATE OF APPROPRIATENESS FOR TAX ABATEMENT

Pursuant to City Ordinance 89-4-6, the Certificate of Appropriateness (CoA) is a voluntary instrument to be submitted to the Ennis Historic Landmark Commission (HLC) by the owners of historic property located in the City of Ennis for the following two (2) primary purposes concerning tax abatement consideration:

1. Section 7 (a): The appraised value of the improvements completed pursuant to the issuance of the CoA shall not be added to the appraised tax value of the historic landmark structure(s) for a period of five (5) years.
2. Section 7 (b): To make certain that all planned modifications or expansions will comply with the U.S. Secretary of the Interior's Standards for Preservation Projects" (Standards) thus preserving the historic properties' historic integrity and its eligibility for tax abatement consideration. [A property owner may perform modifications or expansions to the historic structure without first submitting a CoA, however the actual work performed must comply with the Standards in order to receive tax abatement consideration.]

(For City of Ennis Office Use Only)

- Date Filed: _____ Case Number: _____
- Date for Consideration by Historic Landmark Commission: _____

(To Be Completed By Applicant)

- Name of Applicant: _____
- Mailing Address: _____
- Home Telephone: _____ Business Telephone: _____
- Address of Building or Site _____
- Location of Property (Attach photographs of the subject property and adjacent properties; any historical photographs would be helpful): _____
- Elevation Drawings of the Proposed Changes (Attach separate pages): _____
- Detailed Description of Proposed Work (Attach separate pages if necessary):

- Legal Description of Landmark: (Attach separate pages if necessary):



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(To Be Completed By Applicant)

MATERIAL SAMPLES:

- Samples of Materials to be used *(Including paint samples and information on any materials to be used):*

SIGNAGE:

- Scaled Drawing showing the sign's location on the property, type of lettering, dimensions and colors, method of illumination, and description of materials to be used *(Attach scaled drawing):*

(To Be Completed By Applicant)

- Site Plan -If site modifications are requested *(Attach Site Plan if necessary):* _____

OTHER ADDITIONAL SUPPORTING INFORMATION:

(To Be Completed By Applicant)

- Any other reasonable information that would assist the Historic Landmark Commission in this process which you deem necessary in order for the Commission to visualize the proposed work:

(To Be Completed By Applicant)

- Present Zoning: _____ Land Use: _____

- Signature of Property Owner: _____ Date: _____



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(For City of Ennis Office Use Only)

City of Ennis Inspection Department <i>(For City Office Use Only)</i>		
Action Item	Date of Action	City Staff (Initials)
Permit Requested		
Ennis City Code Compliant		
Ennis City Code Non-compliant		
Permit Issued		
Permit Number Issued		
Final Inspection Received		
Final Approval		
Final Rejection		
Comments:		

NOTE: The Historic Landmark Commission (HLC) is appointed to assist you, but it also is charged with the responsibility of protecting the significant historic properties from inappropriate modifications or expansions thus invalidating any consideration for tax abatement. It is important to remember that the HLC will approve your project only if the Commission is shown to its satisfaction that the project is in compliance with the "U.S. Secretary of the Interior's Standards for Preservation Projects" and is therefore consistent with the historical character of the property.

Ennis Historic Landmark Commission <i>(To Be Completed by Ennis Historic Landmark Commission)</i>		
Action Item	Date of Action	HLC Chairperson (Initials)
Preliminary Approval		
Final Approval (After all work is completed and inspected.)		
Disapproved		
Comments:		

Chairman of Historic Landmark Commission: _____

Date: _____

Please direct any questions regarding this Certificate of Appropriateness to:

Ennis Historic Landmark Commission

City of Ennis, Texas
PO Box 220
Ennis, Texas 75119
Telephone: 972.875.1234
Fax: 972.875.9086